

Approved

Hamlin Township Planning Commission Board Meeting
Wednesday August 3, 2022, 6pm

Call to Order: Administrator Denise Perkins, 6:00pm

Pledge of Allegiance: Pledge to the flag was given.

Roll Call: Mark Howell- present; Keith Barber- present; BJ Benkovsky- present; Jason Ottney- present; Renee Taber- present; Denise Perkins (administrator) – present; Kate King (recording secretary) - present

Introductions: All present introduced themselves

Nominations and elections for chairperson, vice-chairperson and secretary:

Taber nominated Keith Barber for Chairperson, seconded by Howell; Motion carried.

Jason Ottney nominated Mark Howell for Vice-chairperson, seconded by Taber; Motion carried.

Taber nominated Jason Ottney for Secretary, seconded by Howell; Motion carried.

Approval of Agenda: Taber moved to approve agenda, seconded by Benkovsky; Motion carried.

Communications: none

Public comments: none

Public hearings of Conditional use permits: none

Old business: none

New Business:

- a. **Master plan:** survey to the community is available; update to the Master Plan takes approximately 1yr; steering committee will report to the planning commission board;

Steering Committee recommendations made by Phil Bombrys Hamlin township supervisor:

Kate King, Mark Howell, Steve Sullivan, Karen Hinkle, Jeni Ottney, Denise Perkins, Matt Gleeson, Phil Bombrys

Taber moved to accept the list of names given to the board, Mark Howell seconded; Motion carried.

- b. Recommendation for Adoption of the Hamlin Township Interim Zoning Ordinance:** Taber moved for the adoption of the Hamlin Township Interim Zoning Ordinance, seconded by Jason Ottney.

Discussion: Phil Bombrys informed the board they have three years to adopt a final Ordinance; interpretation of the Zoning Ordinance is directed to Hamlin Township lawyers; Notice of intent for the Master Plan will be mailed to all surrounding municipalities; Eaton County will receive a copy of the final Zoning Ordinance. Master Plan is used to support the Zoning Ordinance. Community survey has been generated to gain feedback from the community for the Master Plan

Unanimous vote; Motion carried.

Taber moved that the Planning Commission meet the First Wednesday of every month at 5pm at the township hall, seconded by Howell; Motion carried

Upcoming Cases: none

Public Comments: none

Oath of the board of the Hamlin Township Planning Commission administered.

Next Meeting Wednesday, September 7, 2022, at 5pm

Meeting Adjourned: 6:57pm



Jason Ottney

Secretary