

Draft

Hamlin Township Planning Commission Board Meeting
May 3, 2023, 5pm

Call to Order: Chair, Barber, 5:03 pm

Pledge of Allegiance: Pledge to the flag was given.

Roll Call: Mark Howell- present; Keith Barber- present; BJ Benkovsky- present ; Jason Ottney- present; Renee Taber- present;

Others in attendance: Philip Bombrys, Denise Perkins, Kate King, Erin Reinck

Approval of Agenda: Taber moved to approve agenda, seconded by Howell; Motion carried.

Approval of Minutes 4/5/23: Taber moved to approve the minutes, seconded by Howell; Motion carried.

Communications: none

Public comments: none

Public hearings of Conditional use permits: none

Old business:

a. Master Plan

Planning commission accepts the Master Plan as written. Howell moves that the Master Plan be sent to the Township Board for approval. Seconded by Taber; Motion carries

b. Changes/additions to Interim Zoning Ordinance
Chapter 8 – Site Plan Review

Site Plan application and Review guidelines to be added to Ch.8 section 8.14 with spelling correction of the word “commission”. 8.04 subsection b ii spelling correction of the word “the”. Any other changes need to be addressed at the next meeting.

Section 8.07 F. Correction to add “Hamlin township” fire department.

Section 8.12 Change of approval from building department to Planning Commission

New Business: Addition/subtraction changes to the District Use Table. Possible addition of Wedding venues to District Use Table. Consideration to update CUP in Ch. 6 conditions and procedures. Additions/subtractions to Noise and Blight ordinances and procedures.

Upcoming Cases: none

Public Comments: Discussion of if a former church, religious institution, would need a CUP once it is has changed from its original use. This was discussed among the board, with considerations to changes to the District Use Table. Possible addition of Wedding venues to District Use Table.

Meeting Adjourned: 6:06 pm

Next Meeting Wednesday, June 7, 2024, at 5pm

Kate King

Recording Secretary