

Approved

Hamlin Township Planning Commission Board Meeting

July 5, 2023, 5pm

Call to Order: Chair, Barber, 5:01 pm

Pledge of Allegiance: Pledge to the flag was given.

Roll Call: Mark Howell- present; Keith Barber- present; BJ Benkovsky- present; Jason Ottney- joined at 5:04; Erin Reinck- absent and excused.

Others in attendance: Philip Bombrys, Denise Perkins, Kate King,

Approval of Agenda: Howell moved to approve agenda, seconded by Benkovsky; Motion carried.

Approval of Minutes 6/7/23: Howell moved to approve the minutes, seconded by Benkovsky; Motion carried.

Communications: none

Public comments: none

Public hearings of Conditional use permits: none

Old business:

a. District Use Table: Perkins presented a spreadsheet to compare Hamlin's District Use table to Eaton County. The Board discussed if the table should be located in a different section of the Interim Zoning Ordinance, such as Land Development Districts. Also discussed were the possible formats for District Use, table or list, etc. The Board agreed to leave the format up to the Zoning Administrator.

b. Changes/additions to Interim Zoning Ordinance

Chapter 11 – Temporary Housing and Buildings: Section 11.01 D. Addition of a “or” in line 2 “approved single wide mobile home or an accessory dwelling unit”.

Chapter 12 – Non-Conforming Uses: No changes made

Chapter 13 - Lighting: No changes made

New Business: None

Upcoming Cases: Perkins informed the board that there will be a CUP at the September 6th meeting for a new construction of a barn at Wildside sanctuary and for the Eagle flight enclosure that has already been constructed.

Public Comments: Perkins requested an addition to the Interim Zoning Ordinance for public notice to occupants from 300 ft. to 1000 ft. This would be an addendum to Chapter 8 to add a new section for Conditional Use Permit Application and Review Guidelines. Jason moved to approve the addition of Conditional Use Permit Application and Review Guidelines with the change of public notice to occupants from 300 ft. to 1000 ft. Seconded by Binkowski, motioned.

Section 4.04 C. The township has been contacted by residents wondering about guidelines for In-law suites, which falls under Accessory Dwelling Unit. Perkins has received two applications for Accessory Dwellings. This was discussed by the board and the possible complications with these dwellings, such as being used as rentals, or short term rentals at some point.

Perkins noted that Rental Units also need to be addressed in the Interim Zoning Ordinance.

The board will continue to discuss these items at future meetings.

Howell moved to cancel the August meeting, seconded by Ottney, Motion carried

Meeting Adjourned: 6:12 pm

Next Meeting Wednesday, September 6, 2024, at 5pm

Kate King

Recording Secretary