

# Hamlin Township Fire Board Meeting

August 6, 2012

Call to order by President Jon Reinke at 1900 hours.

Board members present: J. Reinke, (Chair) C. Mergener, S. Black, C. Hendrickson, D. Ballard, (Twp. Supervisor)  
L. Janz, P. Simpson (AA).

Others attending, Kathy Hendrickson, Phil Bombrys, Becky Henne, Laura Boomer, Matt Gleeson and Chet Anderson (FF)

The Fire Board members introduced themselves and the visitors introduced themselves.

Hamlin Twp. Supervisor Dave Ballard gave a history to our guests of the Fire Board. On how is started and what its purpose is.

Firefighter Chet Anderson presented information on new fire trucks that his committee is working on. We hope to purchase a new truck to replace our present truck 1313 in the next several years.

Fire Chiefs Report:

- 1) Reviewed budget and payroll from year to date and he stated we are on target.
- 2) New Personnel: Chuck stated that we have 2 new Firefighters, Codi Crippen and Codi Lewis. Chuck said that Codi Crippen is a recent High School graduate and that Codi Lewis is presently an EMT working for the Eaton Area EMS service. The Chief stated that both new members already have started their training.
- 3) Steve Scarlett (AA) The chief stated that Mr. Scarlett has resigned from the Fire Board as AA. And that Safety Officer Paul Simpson will be replacing him. J. Reinke stated that the Fire Board wishes to thank Steve for all of the years that he spent as a Firefighter and assuming the role of Recorder for many years.
- 4) Leave of Duty: Captain Scott Blackmer has requested a leave of absence from his duties for a period of 2 months. The leave is for personal reasons.
- 5) Training Up-Dates: Chuck stated that he and Larry are working on bringing all Firefighters up to speed for Training, Maintenance and Business mtgs. The Chief stated that 4 firefighters are delinquent in attendance.

Asst. Fire Chief Report:

- 1) Apparatus Status: Larry updated the Board on the condition of all apparatus to be in 100% condition. All repairs and yearly testing has been completed and all passed the criteria set by the state of Michigan.
- 2) Officer Schedule: Larry stated that he has devised a schedule for all of the Captains for duty assignments and he showed an example of the schedule until the end of 2012. He also stated that our acting Captains have the opportunity to sign up for duty on the empty areas.
- 3) Attendance of Maint. & Training: Larry stated that he is working with the Chief on bringing several of our Firefighters up to speed on attendance.

Administrative Assistant report:

1) EMS License and Training: Paul stated that the yearly certification of our 3 MFR responsive trucks have been tested and re-licensed for the year from Sept. 30<sup>th</sup> 2012 to Sept. 30, 2013. Also we are offering all of our medical firefighters the opportunity for getting at least 10 E.C.E. points. The renewal process is all done on line now through the state of Michigan's web site. All medical FF's need 15 E.C.E. credits to renew their license every 3 years. Paul also said that all of our FF;s are currently certified with the state.

2) Old Fire reports: Paul reported that he is digitizing all of our old fire reports and they will be available on a PC and on CD's.

3) S.O.G. update: We currently have put together a new S.O.G. for Rehabilitation for our Firefighters when on scene of an incident or training. We were given an outline from the EAEMS to consider for our purposes.

4) Run Summery: Paul presented the run summery from the start of 2012 to August 6, 2012 and stated that we are ahead of last year for the same time period by 26%. Year to date 2012=139 and year to date for 2011 was 103. He stated that we had a very busy July with 29 runs.

Old Business:

1) The Chief stated that he would like to change the present cycle for Fire Officers from 3 years to 4 years to co-inside with the Twp. Cycle. All board members agreed.

2) Public awareness training for Fire Officers: The Chief discussed with the board about having diversity training for dealing with our customers during incidents. Chuck will look into bringing someone from outside the department.

3) Brookfield Twp. Fire contract: Chuck explained to the board that the Twp. Has not signed the contract and he has had no notification from their board. Chuck stated that he will attend the next Brookfield Twp. Board meeting and bring this to closure. Until then Hamlin Twp. will continue to bill at the current rate.

4) New parking lot: The new black topped parking lot was discussed and all agreed that it is a great improvement. Yellow lines will be installed for vehicles to park on the office side of the building.

New Business:

1) Fire Prevention Week and Open House: Chuck announced that the 2012 Fire Prevention Week and open house will be the second week of October, 2012 and the Open House will be Saturday October 2ns, 2012.

2) Safety Town: Will be the second week of September of 2012 with our department attending.

3) Mutual Aid Apparatus update: Both Eaton Rapids Twp. Fire and Onondaga Fire have new Tankers.

4) New Apparatus: With much discussion the Fire Board asked the Chief for the Fire Dept.'s recommendations by the next Fire Board Mtg. in November.

Round Table: Chief stated that Ingham County Fire Frequency's has been changed with no notice to Eaton County. Hamlin Fire became aware of this on a mutual aid call into Ingham Co. and were told to use a channel that we did not have in our radios. Chuck will be working with Eaton County 911 center for further information. It would cost Hamlin Fire about \$450 to up-date our radios.

Dave Ballard announced that the EMS service for Eaton County and the city of Eaton Rapids, E.R.F.D and HTFD has changed its name to Eaton AREA EMS with the trucks numbers all in the 120's. Eaton Rapids units were changed from 147 & 148 to 127 and 128.

Chair Jon Reinke announced that the next meeting will be on November 12, @ 19:00 hours.

The meeting was adjourned at 20:49 hours.

Submitted by Paul Simpson Safety Officer and recorder