

## APPROVED

### Hamlin Township Board Meeting Wednesday, June 14, 2023, 6pm

**Call to Order:** 6:00 pm

**Pledge of Allegiance:** Pledge to the flag was given.

**Roll call:** Bombrys present, Perkins present, Gleeson present, Collins present, Reincke joined at 6:04pm.

**Approval of Agenda:** Perkins moved to approve, second by Collins, motion carried.

**Township Board Appointment:** Collins moved to approve the acceptance of Taber's letter of resignation, second by Perkins, motion carried. Bombrys recommended Erin Reincke to replace Renee Taber as Trustee. Perkins moved to approve the appointment of Erin Reincke until the next election, second by Gleeson, motion carried. Erin Reincke took oath at the meeting and then joined the board.

**Eaton County Report:** Commissioner Rogers reported they have been working on the budget, and asked if the board had anything for her. Jon Reincke asked if there is movement to improve broadband, and Commissioner Rogers said they are working on it. Road Commissioner Barber reported on roads and status - should start seeing projects next week start up for Hamlin. RFP for Smithville goes out soon.

**Approval of minutes for Board meeting on 5/10/23:** Perkins moved to approve the 5/10/23 meeting minutes, second by Collins, motion carried.

**Approval of Bills:** Perkins moved to approve bills for GF of \$43,672.37, Cemetery bills for \$8,477.27 and Fire bills \$5,076.23, second by Gleeson, motion carried.

**Treasurer's Report/Budget Amendments:** none

**Reports and communications from Board members:** Denise reported that the auditor was here on Friday. Collins reported that it is probable that we will have an election for RESA this November. Bombrys reported more details about the roads and what is being done with sealcoating, etc.

**Assessor report:** none

**Cemetery report:** Collins reported 2 cremains. Work continues on getting all cemetery records digitized. In the New Section, we have a total of 437 Lots with approximately 4 spaces each, which is 1,748 spaces. We now have approximately 171 digitized, with approximately 250 to go. The goal is to have that in the system by the end of summer. The old section is a bit more, with about 791 lots and more than 1-18 spaces in each lot. The oldest record so far is from 1873. We are digitizing this, along with creating new maps for each of the lots. So far, we have 5 lot maps finalized and we know where open space is. We haven't gone as far as to utilize radar, which could be in future plans. We went to cemetery training last week, and learned a lot. Our number 1 thing we need to do is update our cemetery ordinance. So, we are going to work really hard to get that updated, reviewed and approved for the July board meeting. Bombrys reported on work being done in Old section J.

**Fire Chief's report:** Chief Blackmer reported last month, 13 fire emergencies, 6 med assists, 2 mutual aid, 1 Brush fires, 1 commercial fire alarm, 1 cardiac arrest, 2 personal injury, and 85 burning permits issued. Blackmer said he needs to get a door opener/remote and will need

\$2900. Collins moved to approve \$2900 for the door opener/remote, second by Perkins, motion carried.

**Facilities report:** Bombrys reported the new sign could be installed by mid July, because they are running ahead of schedule. Bombrys reported that we seem to be lacking building space for storage. Bombrys said a 20X30 building, with a couple of doors The building could be done for under \$20,000. Perkins moved to approve up to \$20,000 for the storage building, second by Reincke, motion carried.

**Parks Board report:** Bombrys reported a pet waste station in the park, and we signed some paperwork for the board/story walk. Bombrys also showed the new park sign with the trails pamphlet holder.

**Planning and Zoning Report:** Perkins reported approval of amendments chapters 1-6A, now working on chapters 7-10. So far, Perkins approved 2 site plan applications in January, 1 in February, 3 in April, 1 in May, 2 in June.

**Public Comments, limited to 3 minutes:** None

### **UNFINISHED BUSINESS**

**Township Recycling:** Bombrys discussed recycling options for Hamlin to manage this, so we have it available for residents. Board members to think about and to discuss more in the next meeting.

### **NEW BUSINESS**

**Planning and Zoning Commission appointment:** Bombrys recommended the appointment of Erin Riencke as the Planning Commission member, replacing Renee Taber. Perkins moved to approve Reincke to fill vacant position on the Planning and Zoning Commission, second by Gleeson, motion carried. Erin Reincke was then sworn in as Planning Commission member.

**Resolution 2023-07 Approving Interim Zoning Ordinance Amendment 2023-01:** Moved by Gleeson, second by Perkins. Roll call vote: Gleeson-yes; Perkins-yes; Bombrys-yes; Collins-yes, Reincke-yes. 5 yes, 0 no. Supervisor declared the resolution adopted.

**Appointment of LDFA:** Perkins reported that we need to continue to attend these monthly meetings. Gleeson moved to approve for Perkins to stay on the LDFA committee, second by Reincke, motion carried.

**Public Comments Limited to 3 minutes:**

**Adjourn:** 7:00 pm



Jacquie Collins  
Hamlin Township Clerk